



Qualicum Beach Fire Department Application Package

Volunteer Paid on Call Firefighter

Dear Applicant:

Welcome to the Town of Qualicum Beach's Firefighter Recruitment and Selection Process. An information package is attached and provides an outline of the recruitment and selection process as well as the duties and the responsibilities of the position of Firefighter.

Please read this material carefully. Failure to complete the application form with all the required information will result in disqualification of your application.

All inquiries regarding the procedure should be directed to the Qualicum Beach Fire Department Administration at the Town Office at (250) 752-6921.

I wish you success in your endeavour to become a member of the Qualicum Beach Fire Department.

Yours truly,

Chris Jancowski
Fire Chief

QUALICUM BEACH FIRE DEPARTMENT

PROFILE

The Qualicum Beach Fire Department consists of six officers, with a total membership of approximately 32 members. We provide emergency service to Qualicum Beach Fire Protection Area and also assist all other District #69 Fire Departments. We provide fire, rescue and medical assistance. Our department operates from one station located at 124 Harlech Avenue, Qualicum Beach.

MISSION

To fight fires, prevent fires, protect persons and property and effect rescue within the Qualicum Beach Fire Protection District.

OPERATIONS

The Qualicum Beach Fire Department responds to approximately 600 calls of service per year, ranging from structure fires, motor vehicle accidents, medical assistance, bush fires and mutual aid.

FIREFIGHTERS

This is a skilled position entailing the combating, extinguishing and prevention of fires and the saving of life and property. A firefighter is responsible for rapidly and efficiently performing various duties under emergency conditions frequently including considerable hazard. While specific orders and directions are received from an officer in the normal course of duties and in firefighting, considerable independence of judgement and action is allowed in circumstances of extreme urgency where referral to a supervisor for instruction is not possible. Ongoing performance and conduct reviews are carried out by the officers.

EXAMPLES OF WORK PERFORMED

- Responds to fires, Rescues and Medical Aid, lays and connects hose, holds nozzles and directs water streams, raises and climbs ladders, uses extinguishers, bars, hooks, ropes and other equipment.
- As assigned, receives and records telephone calls and assists in dispatching apparatus and equipment.
- Removes persons from dangers and administers first aid to the injured persons.
- Ventilates fire to release heat, smoke and toxic gases, places salvage covers to minimize water damage and prevents fire from rekindling.
- As assigned, drives and operates motor driven firefighting equipment and apparatus.
- Performs various maintenance as requested.
- Performs related works as required.

MINIMUM QUALIFICATIONS

- Completion of Grade 12 or equivalency certificate
- Vision: To standards of Motor Vehicle Branch (Class 3 Std.)
- Physically fit
- Class 5 British Columbia Drivers Licence
- Safe driving record (more than 6 points is undesirable)
- Effective written and verbal communication

DESIRABLE QUALIFICATIONS

- Class 3 Drivers Licence
- Air Brake Endorsement
- Familiar with two-way radio communications/radio operators licence
- Familiar with building construction
- Familiar with operation of heavy equipment
- Post secondary education
- Volunteer community work
- Past Firefighter experience

SUBMISSION OF APPLICATION

Applications will be accepted at the Town of Qualicum Beach Municipal Office during regular office hours (9-4:30 pm, Monday-Friday) located at;

#201-660 Primrose Street
V9K 1S7 Qualicum Beach BC
Tel: 250-752-6921
Fax: 250-752-6565

Candidates must submit:

- **Fully completed Qualicum Beach Fire Department Application in the applicant's handwriting**
- **A photocopy of all relevant certificates and drivers licences**
- **A Copy of a motor vehicles (ICBC) drivers abstract**

VOLUNTEER PAID ON CALL APPLICATION



PERSONAL INFORMATION

Last Name _____ First Name _____

Date of Birth (dd/mm/yy) _____ / _____ / _____ Gender (M) _____ (F) _____

Street
Address _____

Postal Code _____ Home Phone _____

Business Phone _____ Cell Phone _____

Next of Kin _____ Relationship _____

Next of Kin Contact Phone _____

EMPLOYER

Present Employer _____ Phone Number _____

Previous Employer _____ Phone Number _____

May we contact your present/previous employer for references? Yes ___
No _____

Is your normal job inside the Qualicum Beach area? Yes _____ No _____

Would your employer allow you to respond to emergency calls during working hours?

Always ___ Usually ___ Rarely _____ Never _____ Unknown _____

What are your regular hours of work?

Are you a regular shift worker? _____ If yes describe shifts _____

If accepted by the Qualicum Beach Fire Department, you are required to attend Thursday evening practices all year round, (7-9 pm). Also as a new recruit there are additional training nights to be scheduled in the first three months.

Can you meet this requirement? Yes _____ No _____

SKILLS / QUALIFICATIONS

Drivers Licence Yes _____ No _____ Class _____

Air Brake Certification Yes _____ No _____

First Aid Certificate _____ Expiry _____

CPR C Certificate Yes _____ No _____ Expiry _____

Do you have any other special skills, which would be of value to the Fire Department?

(eg. Sports, Trades, Job Skills)

CRIMINAL RECORD CHECK

Have you ever been convicted of a criminal offence: Yes _____ No _____

If Yes, please provide details: _____

Would you object to a criminal records check: Yes _____ No _____

VOLUNTEER / CAREER FIRE FIGHTING EXPERIENCE

Fire Department Name _____ Career _____ Volunteer _____

Years of Service _____

NFPA Certifications _____

May we contact your previous department for a reference? Yes ___ No _____

MEDICAL DATA

Do you have any of the following?

Cardiac ailments	yes/no	Hypertension	yes/no
Allergic Reactions	yes/no	Fear of heights	yes/no
Respiratory ailments	yes/no	Hearing impairment	yes/no
Fainting/dizzy spells	yes/no		

Infectious/communicable disease yes/no

Do you have any other acute/chronic medical conditions that may affect your performance as a firefighter, expose others to risk, or affect medical treatment in case of an injury?

Yes / No

If YES to any of the above medical questions please explain:

GENERAL

Why do you want to join the Qualicum Beach Fire Department?

The information contained in this document will be used for the purpose of an operating program of the Qualicum Beach Fire Department. If you have any questions about the collection and use of this information, contact the Fire Chief at 250-752-6921.

I, the undersigned, apply to enrol as a firefighter in the Qualicum Beach Fire Department. If accepted, I undertake to perform such duties as may be assigned to me by the Fire Chief, or his delegated representative in authority of the Qualicum Beach Fire Department.

I declare that all statements made in this application are true and I understand that any misrepresentation of material facts herein may cause the rejection of my application and termination as a member of the Qualicum Beach Fire Department.

I hereby give consent to the Qualicum Beach Fire Department to conduct verification of the information given.

Signature of Applicant

Date

Criminal Record Check Consent

Date

This is to certify that I consent to a criminal record check
To be carried out by the R.C.M.P. and reviewed by the
Fire Chief or Designate of the Qualicum Beach Fire Department